



Volunteer Application
Springdale Animal Services
321 E. Randall Wobbe Lane
Springdale, AR 72764
(479) 750-8163

Our goals are to:

- Placing homeless animals in permanent homes
- Promote responsible pet ownership and care
- Provide shelter and care to animals in need
- Reduce pet overpopulation

Springdale Animal Services encourages the participation of people who wish to support our stated goals. Orientation and training through Springdale Animal Services are required for participation in our volunteer program. All potential volunteers will be interviewed prior to placement in areas of interest. If you agree with our above stated goals and are willing to be interviewed and trained, we encourage you to complete and submit this application. The information you provide here will help us find the most satisfying and appropriate volunteer assignment(s) for you. Thank you for your interest in Springdale Animal Services Volunteer Program.

PLEASE PRINT

Name: _____ Date: _____
Last First Middle Initial

Address: _____
City/State ZIP

Home Phone: (____) _____ Work Phone: (____) _____

Email Address: _____

Do you use these websites? _____ MySpace _____ Facebook _____ Twitter

May we contact you via these sites? _____ Yes _____ No

If yes, please provide your screen names so we can add you to our friends lists/groups.

.....
Office Use Only:

Date Interviewed _____ Interviewed By _____

Area Assignment: _____ Start Date: _____

Orientation Attended _____ Safe Shelter Animal Handling Completed _____

Volunteer Shirt Size _____

Areas of Interest

We would like to know which of the following volunteer positions are of the greatest interest to you at this time. Please mark your volunteering preferences in order with 1 being your first choice, 2 being second and so on. If you are not at all interested in some of these areas, please mark those with an X. Unless otherwise specified, available hours are 8:00 AM to 6:00 PM, Monday through Friday, 9:00 AM to 1:00 PM Saturday.

_____ **Shuttle Driver – Spay/Neuter program:** Animals must be spayed/neutered when adopted. We transport the animals from the shelter to the vet for surgery; the adopter picks them up afterwards. Generally early morning hours 7:00 to 9:00 AM.

_____ **Administrative Support:** The “purr-fect” place if you want to help FOR the animals rather than directly WITH them. Especially appealing to people with allergies. Needs are sporadic, but welcome skills include: data entry, filing, light phone work, copying, training material preparation, typing.

_____ **Adoptions:** Matching pets with people! Assist the public in our facility or at adoption events as they choose a pet that is appropriate for their family. Requires training in behavioral and adoption policies knowledge.

_____ **Dog Walking/Socializing/Grooming:** Help the dogs get outside their kennels for exercise and people playtime. Train dogs for good manners and basic obedience such as sit, stay, walking on a leash. Give baths and brush dogs, spending quality one-on-one time with them. Requires successful completion of Safe Shelter Animal Handling portion of Volunteer Orientation and strong attention to detail.

_____ **Cat Socializing/Grooming:** Help cats with human interaction by playing with or brushing them. Requires successful completion of Safe Shelter Animal Handling portion of Volunteer Orientation and strong attention to detail.

_____ **Fostering Animals:** Provide personal care in your home for special needs animals, including but not limited to: nursing mothers with babies, abandoned litters, underweight, injured or recovering animals. May require round-the-clock time commitment to feed or administer medications. Ages 21 and older, please.

_____ **Humane Education:** Assist in bringing humane education into schools and community programs; teach concepts of empathy and respect for all forms of life. Desired skills include public speaking, teaching, writing and working well with diverse groups.

_____ **Fundraising/Special Events:** Help with programs and events throughout the year. If you are creative, organized, willing to work hard and know lots of people around town, this is the place for you! Will need to be committed to evening planning meetings for several weeks/months prior to the event. Dedication /attendance is needed on event day.

_____ **Petfinder Picture Taking/Description Writing:** Requires consistent, scheduled visits to shelter. Take pictures or assist with animal handling while photos are taken. If you have great writing skills, assist with writing creative pet descriptions, linking up to the site from your home computer whenever it is convenient for you.

Time Availability

Volunteer Hours:

8:00 AM to 6:00 PM, Monday through Friday.

9:00 AM to 1:00 PM Saturday

*Shelter is only open weekdays from Noon to 6:00 PM, Saturdays 9:00 AM to 1:00 PM. Closed Wednesdays, Sundays and holidays. However, volunteers are needed and welcomed at other times. Please coordinate with shelter director.

I would like to volunteer _____ hours per week or _____ hours per month.

Available times:

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Other (please explain): _____

Are you proficient in any language(s) other than English? YES NO

If yes, which language(s) _____

Are you meeting a class requirement for volunteer hours? YES NO

If yes, number of hours required _____

Completion date _____

Have you been court ordered to perform community service? YES NO

Have you ever been convicted of:

Cruelty to animals? YES NO

Theft? YES NO

Sexual Offense? YES NO

Drug/Alcohol Offense? YES NO

If yes, to any of these, please explain; _____

Any further information you might want to offer: _____

Volunteer Agreement

As a volunteer of Springdale Animal Service, I agree to:

- ❖ Never strike, handle or treat an animal in such a way that it could be construed as rough or abusive. I will always exercise compassion and care with the animals.
- ❖ Hold absolutely confidential all information that I may obtain, directly or indirectly, concerning clients, animals, volunteers and staff. I agree not to seek to obtain confidential information from a client. I understand that intentional or unintentional violation of confidentiality may result in disciplinary action, including termination by SAS and/or possible legal action by others (e.g. clients, customers).
- ❖ Be available to volunteer for a minimum of six (6) months and fifty (50) hours.
- ❖ Become familiar with SAS policies and procedures and uphold their philosophy and standards. I will seek clarification from staff whenever necessary.
- ❖ Adhere to SAS policy of not taking pictures on SAS property unless approved by the Animal Services Director and only for the purposes of Petfinder.com, not to be used for any other promotional material, and not interfacing with members of the media unless otherwise instructed by SAS Director.
- ❖ Be punctual and conscientious, conduct myself with dignity, courtesy and consideration for others, and strive to make my work professional in quality.
- ❖ Maintain respect for staff members who must perform euthanasia by avoiding questioning and condemnation concerning individual animals or making negative remarks. This behavior is extremely detrimental, both to the morale of the staff and to the reputation of the shelter. Shelter staff members are asked to take the utmost care of the animals and then are asked to euthanize. This stress is unlike any stress found in other environments. It is unfair and unacceptable, but still must be done. Guilt from performing this task should not be placed upon our staff members, but upon our society.
- ❖ Carry out my assignments in accordance with SAS training and seek assistance from the staff whenever necessary.
- ❖ Limit my activity to my assigned work area unless otherwise directed by Animal Services staff.
- ❖ Adhere to the policies stated in Dog Walking 101 and other instructional documents provided by SAS.
- ❖ Communicate any job related problems, concerns, differences of opinion, conflicts or suggestions only to the Animal Services Director.
- ❖ Adhere to sign-in procedures and wear nametag at all times when at the shelter or otherwise representing SAS.
- ❖ Notify the Animal Services Director when and if I choose to discontinue my volunteer service with SAS.

I understand that Springdale Animal Services reserves the right to terminate my volunteer status as a result of any of the following:

- ❖ Any abuse or mistreatment of an animal.
- ❖ Failure to comply with organizational policies, rules and other regulations.
- ❖ Unsatisfactory attitude, work or appearance.
- ❖ Any other circumstances which, in the judgment of the Director, would make my continued service as a volunteer contrary to the best interest of SAS.

I have read and understand each of the above conditions. My signature below indicates that I agree to comply with them.

Printed Name

Signature

Date

RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

In consideration of being permitted to enter, for any purpose, the Springdale Animal Shelter (herein defined as including but not limited to: the buildings, grounds, parking and driveway area, and all walkways and other areas appurtenant to any area where any activity related to the day-to-day operations of the Springdale Animal Shelter take place), or being permitted to observe, work for, or for any purpose participate in any way in the day-to-day operations of Springdale Animal Services, THE UNDERSIGNED, for himself, his personal representatives, heirs, and next of kin,:

1. HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the City of Springdale or any subdivision thereof, elected and non-elected officials, employees and lessees of premises used to conduct the day-to-day operations of Springdale Animal Services and each of them, their officers and employees, all for the purposes herein referred to as "RELEASEES" from all liability to the undersigned, his personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the RELEASEES or otherwise while the undersigned is in or upon the premises of Springdale Animal Services, and/or observing, working for or for any purpose participating in the day-to-day operations of Springdale Animal Services.
2. HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS RELEASEES and each of them from any loss, liability, damage, or cost they may incur do the presence of the undersigned in or upon the premises of Springdale Animal Services or in any way observing, working for or for any purpose participating in the day-to-day operations of Springdale Animal Services and whether caused by the negligence of the RELEASEES or otherwise; and agreed and understand that *nothing herein should be construed to alter, limit, or otherwise compromise that immunity afforded to the City of Springdale under the Constitution and Statutes of the State of Arkansas.*
3. HEREBY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE due to the negligence of RELEASEES or otherwise while in or upon the premises of the Springdale Animal Shelter and/or while observing, working for or for any purpose participating in the day-to-day operations of Springdale Animal Services.

THE UNDERSIGNED expressly acknowledges and agrees that the activities of the day-to-day operations of Springdale Animal Services *are very dangerous and involve risk of serious injury and/or death and/or property damage.* THE UNDERSIGNED further expressly agrees that the forgoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of Arkansas, and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representations, statements or inducements apart from the foregoing written agreement have been made.

Signature

Date

Printed Name